



KONICA MINOLTA



Simplify the processing of documents with Dispatcher® Phoenix.

Dispatcher Phoenix is Konica Minolta's unique solution for legal document handling, streamlining the preparation of case files, automating time-consuming manual processing and increasing productivity for legal service providers. In legal applications, time is money – and you can count on Dispatcher Phoenix to help you serve your clients with speed, security and professional expertise.





OPTIMIZING BUSINESS PRODUCTIVITY THROUGH **WORKFLOW AUTOMATION**

At Konica Minolta, we know your law office is always looking to make your processes more efficient and cost-effective.

FLEXIBLE DOCUMENT CAPTURE

Collect your legal documents automatically for quick and convenient document processing and distribution. Dispatcher Phoenix supports a wide variety of capture sources including network folders, FTP servers, MFPs, mobile devices, Dropbox folders, email inboxes, web browsers, and desktop workstations.

OCR AND ZONE RECOGNITION

Dispatcher Phoenix comes with advanced OCR capabilities to help our customers become more mobile, flexible, and dynamic. Key information can be automatically extracted from scanned legal files to automate the indexing process, eliminating the need for manual data entry. All of this and more is available with Dispatcher Phoenix built-in OCR features.

SIMPLIFIED & INTUITIVE USER EXPERIENCE

Folder browsing at the MFP provides the unique and powerful experience you need when scanning. You can browse through your folder structure to easily choose a folder to store your case files and legal documents in, use a Search field with type ahead functionality to quickly filter the list of folders displayed, and even create a new folder to scan into — all using a visually enhanced display at the MFP.

ROUTE JOBS WITH AUTOMATED EASE

Control costs with Dispatcher Phoenix's advanced routing capabilities. Files can be automatically routed based on color, page count, metadata, file attribute, and more.

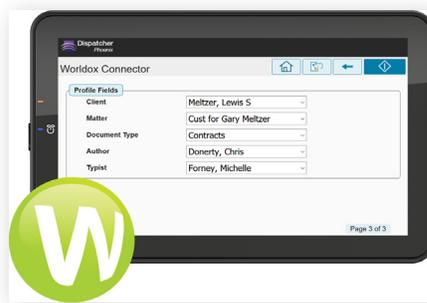


SCAN. CAPTURE. AND ORGANIZE. QUICKLY AND EFFECTIVELY.

The file handling, format conversion and intelligent redaction functions of Dispatcher Phoenix are all available as fully automated processes to save time and manual effort. You can also apply Bates stamps, convert files to PDF formats and redact or highlight/strikeout files directly from your bizhub MFP control panel with just a few quick taps – customizing operations to fit the needs of any legal document or case file.

FILE HANDLING

Dispatcher Phoenix streamlines and automates the handling and identification of case files, transcripts, affidavits and other legal documents and automatically splits multi-page files to conform with judicial requirements limiting file size for electronic filings. Rules-based distribution lets you send documents to different destinations – including Microsoft SharePoint, litigation-support systems, and output devices. An optional Worldox Connector is also available for scanning, indexing, processing, and uploading case files directly into Worldox document management systems.



CONNECT TO DOCUMENT MANAGEMENT SYSTEMS

By implementing technology-driven workflows with document management tools, legal case files are protected, Bates stamped, indexed, and securely stored with little to no manual work required. Dispatcher Phoenix's advanced capture capabilities and direct connector to solutions like Worldox, SharePoint and SharePoint Online can provide your firm with the end-to-end solution you need to control digital workflows, accelerate document review, and safely store documents in a centralized location for easy access.

FILE CONVERSION

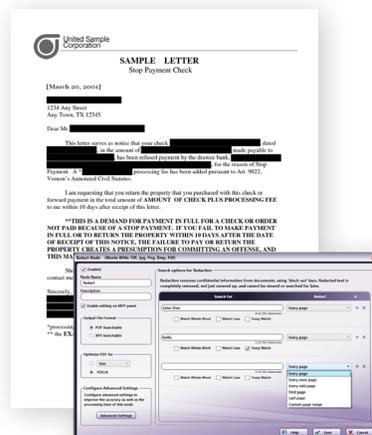
Because text searching is essential to the discovery process, Dispatcher Phoenix makes OCR conversion quick and easy. You can convert files to a variety of PDF formats, including PDF, Searchable PDF, PDF/A, and Searchable PDF/A.

BATES STAMPING

You can identify pages with Bates Stamping, placing sequential numbers and/or date/time marks on documents as they are scanned or processed – for example, during the discovery stage of preparations for trial. You can add multiple Bates stamps to each page in various positions, as well as customize Bates stamp text with advanced formatting options and identifying marks that enable attorneys and researchers to keep track of materials more easily.

INTELLIGENT REDACTION

Dispatcher Phoenix's intelligent redaction, highlight and strikeout features allow you to permanently black out, strike out or highlight text with a single click – and redacted text can not be retrieved by searching after documents have been exported.



DISPATCHER PHOENIX GIVES YOU ALL THESE BATES STAMPING FUNCTIONS:

GRAPHICAL INTERFACE:

- User-centered design
- Preview, design or split-view options
- Zoom in/out, fit to width, fit whole page
- Use your own documents as samples

MULTIPLE COUNTERS:

- Numeric, alphanumeric, Roman numeral
- Incremental/decremental
- Lower or uppercase output

STAMPING ELEMENTS:

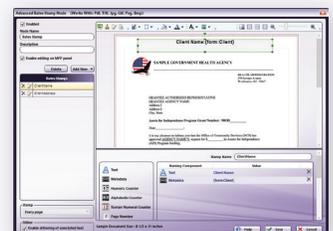
- Counters, text, auto-populating elements
- Date/time counters
- Page number, total page count
- Filename, file extension, file size
- File metadata, image width/height, etc.
- Customizable background color, opacity

STAMPING LOCATIONS:

- Every page, every odd/even page
- First page only, last page only
- User-specified page range

OTHER BENEFITS:

- Page content can be reduced and/or shifted to avoid overlap of content with the Bates stamps
- Viewable printer margins provide a visual reference to ensure that the stamps are not placed outside of the printer's printable area
- Advanced formatting options for both the content of the stamp and the stamp's background are provided



BUILT TO SUIT YOUR BUSINESS NEEDS

The Dispatcher Phoenix family of automated document workflow solutions also includes:

DISPATCHER PHOENIX SCANTRIP

Perfect for all-sized businesses, Dispatcher Phoenix ScanTrip simplifies core scanning workflows, including extracting data from paper and electronic files, converting documents to searchable PDFs, distributing documents to popular cloud applications, and more.

DISPATCHER PHOENIX RELEASE2ME+

As a convenient and secure follow-you print solution, Release2Me+ enables organizations to further secure their print and scan-to workflows while utilizing OCR capabilities for data extraction and document conversion.

DISPATCHER PHOENIX OPTIONAL MODULES

Dispatcher Phoenix provides a variety of optional modules to expand the application as your needs change. These options include:

FILE CONVERSION

Support advanced document conversion such as converting documents to specific PDF conformance levels or popular Microsoft Office formats for ease-of-editing.

BATES STAMP

Apply unlimited number of Bates stamps (counters, page numbers, dates, etc.) in any position on the page.

FORMS PROCESSING

Use advanced pattern matching to search for and process important information, such as Social Security Numbers, Telephone Numbers, and Credit Card Numbers.

BARCODE PROCESSING

Barcode recognition allows you to route, split, name, and annotate files based on barcode value. Support for standard as well as 2D barcodes is provided. And, with Dispatcher Phoenix, barcodes can be dynamically created and inserted—anywhere on the page.

DOC-CLASSIFIER

Intelligently and accurately categorize and classify incoming documents and files with no human intervention required! Organizations can monitor document classification activities throughout their daily operations and ensure timely document distribution to improve productivity.

RELEASE2ME

Hold print jobs in a queue until release at the MFP by an authenticated user with Release2Me, our secure print release option, that helps our customers secure their confidential information and eliminate unwanted or duplicate copies. Since users only print out the documents they need, Release2Me helps companies secure their print outs and reduce their overall printing costs. With Release2Me Print Reporting, businesses gain insight into their print infrastructure as managers or administrators can create customizable reports in Dispatcher Phoenix Web. In addition, Release2Me provides advanced control over managing the print queue using Print Delegation. Personnel can share or delegate print jobs to ensure teams have the information they need available to them at the MFP.

PARTNERSHIP

Konica Minolta can help give shape to your ideas and partner with you to achieve your corporate objectives. Contact us to realize opportunities in:

INFORMATION MANAGEMENT

- Enterprise Content Management (ECM)
- Document Management
- Automated Workflow Solutions
- Business Process Automation
- Security and Compliance
- Mobility

IT SERVICES

- Application Services Cloud Services
- IT Security
- Managed IT Services
- IT Consulting & Projects
- Apple Managed Services
- Managed Voice Services
- Technology Implementation and Deployment

TECHNOLOGY

- Office Multifunction Business Solutions
- Commercial and Production Printers
- Industrial Printers
- Wide Format Printers
- 3D Printers
- Scanners
- Security Surveillance Systems
- Laptops, Desktops and Computer Hardware Servers and Networking Equipment
- Managed Print Services (MPS)
- Managed Enterprise Services

For more information on Konica Minolta's Dispatcher Phoenix solutions, please visit: kmb.konicaminolta.us/dispatcherphoenix

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KONICA MINOLTA BUSINESS SOLUTIONS U.S.A., INC.
100 Williams Drive, Ramsey, New Jersey 07446

[CountOnKonicaMinolta.com](https://www.konicaminolta.com)



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